

SAFETY MANAGER

W. L. BUTLER CONSTRUCTION INC. VOTED "BEST PLACES TO WORK"

Looking for an all-star Safety Manager to join our team in Irvine, CA

About us:

W. L. Butler Construction, Inc. is a full-service commercial general contractor with offices throughout the Western Region. We have been constructing superior quality commercial shell, tenant improvements, retail and auto dealerships with integrity and dedication since 1975. We have experienced steady growth by adhering to our tradition of providing our clients the highest standard of professional service and superior finished products. Our consistent success is built on building relationships with our employees, clients and all members of the building team. We are committed to being the best by hiring the best.

About the job:

The **Safety Manager** will be responsible, in the most professional manner, for the safety management which includes leadership, planning, communicating, monitoring, enforcing, and documenting of safety for the W.L. Butler Companies. Other duties include, but are not limited to:

- Conducts and organizes job site safety surveys and monitors necessary follow up
- Attends project start up meetings and provides safety and environmental direction to the project team
- Provides leadership and guidance to superintendents in order to help them perform their planning, communicating, monitoring, enforcement and documentation required in order to achieve safety success
- Participates in conducting and organizing new hire safety orientations, four quarterly safety meetings, OSHA 10 and 30 hour classes, CPR/First Aid classes, and other safety training as required to keep employees properly safety trained and informed
- Monitors OSHA and other regulatory agencies for safety, health, and environmental regulation changes and informs necessary company managers and employees
- Works closely with the Safety Program Manager to maintain safety management and practices that are consistent throughout all regions of the company
- Meets monthly with the Safety Program Manager to review the status and performance of ongoing safety issues
- Handles company accident and incident files and related claims; managing until case closure, and providing other company managers with case updates
- Participates in the content and maintenance of job safety posting kits and all safety program literature
- Reviews field employees performance of weekly safety meeting forms and other safety forms with emphasis on documentation of site safety monitoring, verbal and written warnings, and other means of enforcement
- Reviews and provides input for subcontractor safety evaluations and qualifications
- Provides input and overview regarding first aid kits, fire extinguishers, other safety protective gear and signage
- Plays the lead role in spreading the "Safety Always" attitude and awareness that is necessary to accomplish the link between production and safety and to enhance a positive company safety culture



We offer an environment that encourages continuous learning and improvement, competitive salary, and excellent benefits including: 401(k), health insurance, personal time off, life insurance, dental plan, vision plan, cafeteria plan, and wellness plan.

About you:

- Our ideal candidate will be supportive in a team environment; think “big picture” and take into account long term implications while constantly analyzing ways to improve performance and product.
- Minimum of four years experience involving general construction safety with emphasis on safety program management; with additional background knowledge of construction procedures, equipment, and materials
- Completion of various OSHA construction safety trainer courses
- Intermediate level in Microsoft Office Applications (Word, Excel and Outlook)
- Beginning level in Constructware
- Intermediate level understanding of digital images (how to open, view, customize and print them)
- Motor vehicle driving record that is consistent with Company and insurance carrier standards and policies
- Extreme attention to detail
- Excellent written and oral communication skills
- Ability to work outside year round in all types of weather conditions
- Ability to work interact effectively with all levels of the company and outside associates
- Availability to work extended hours as required by project schedules, weather conditions or urgent circumstances
- Ability to manage stressful situations and to maintain employee morale
- Ability to travel throughout construction sites during all phases of a project and to locations that may be remote
- Leadership and motivational skills

Please send your resume with salary requirement and references to:
hrsocal@wlbutler.com